

## **Spelthorne Borough Council Services Committees Forward Plan and Key Decisions**

This Forward Plan sets out the reports which the Audit Committee expect to consider over the forthcoming months.

Any topics identified during consideration of the business at this meeting will need to be included in the above Forward Plan.

Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Forward Plan.

External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Forward Plan or appear on the agenda as appropriate. In the event of the Council receiving external auditor reports between scheduled meetings of the Committee it may be necessary to call additional meetings of the Committee.

Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not implemented the recommendations of Internal Audit. It is not possible to predict these circumstances, but they will be dealt with as and when they arise either by incorporating into the Forward Plan or appearing on the agenda as appropriate.

Please direct any enquiries about this Plan to [CommitteeServices@spelthorne.gov.uk](mailto:CommitteeServices@spelthorne.gov.uk).

## Spelthorne Borough Council

### Service Committees Forward Plan and Key Decisions for 1 July 2025 to 25 September 2025

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Audit Committee 10 07 2025	Approach to Risk Management Training	Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 10 07 2025	Argus Software Discussion	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 10 07 2025	CIPFA Audit Committee Self-Assessment	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 10 07 2025  Corporate Policy and Resources Committee 08 09 2025	Corporate Risk Management	Non-Key Decision		Lee O'Neil, Deputy Chief Executive
Audit Committee 10 07 2025	External Audit Plan	Non-Key Decision	Public	Joanne Brown, Audit Partner, Grant Thornton
Audit Committee 10 07 2025	Internal Audit Charter	Non-Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership
Audit Committee 10 07 2025	Internal Audit Progress Report	Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Audit Committee 10 07 2025	Update on Building Control Audit	Non-Key Decision	Public	Heather Morgan, Group Head - Place, Protection and Prosperity, Lee O'Neil, Deputy Chief Executive
Audit Committee 25 09 2025	Action Plan to address Annual Audit Report	Non-Key Decision		Terry Collier, Deputy Chief Executive, Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 25 09 2025	Action Plan to address Audit Findings Report	Non-Key Decision		Terry Collier, Deputy Chief Executive, Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 25 09 2025	Annual Assessment of Effectiveness of Internal Audit	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive, Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 25 09 2025	Annual Governance Statement 2024-25	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 25 09 2025	Annual Internal Audit Conclusion	Non-Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership
Audit Committee 25 09 2025	Consolidated Action Plan	Non-Key Decision		Terry Collier, Deputy Chief Executive, Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 25 09 2025  Corporate Policy and Resources Committee 13 10 2025	Corporate Risk Management	Non-Key Decision		Lee O'Neil, Deputy Chief Executive

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Audit Committee 25 09 2025	Internal Audit External Quality Assessment To inform and assure members of SIAP's approach for the External Quality Assessment against the Global Internal Audit Standards.	Non-Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership
Audit Committee 25 09 2025	Internal Audit Progress Report	Non-Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership
Audit Committee 25 09 2025	Internal Audit Strategy To approve the Internal Audit Strategy.	Non-Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership
Audit Committee 25 09 2025	Value for Money Reports - BDO	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 27 11 2025	Annual Review of Confidential Reporting Code	Key Decision	Public	Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 27 11 2025	Corporate Risk Management	Key Decision	Public	Lee O'Neil, Deputy Chief Executive
Audit Committee 27 11 2025	Improvement and Recovery Plan Progress Updates	Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 24 02 2026	Audit Findings Report	Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership

#### 1 July Key Decision Forward plan

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Audit Committee 24 02 2026	Corporate Risk Management	Key Decision	Public	Christeen Abee, Senior Democratic Services Officer, Lee O'Neil, Deputy Chief Executive
Audit Committee 24 02 2026	Draft Annual Audit Report	Key Decision	Public	Natalie Jerams, Deputy Head of Southern Internal Audit Partnership
Audit Committee 24 02 2026	Improvement and Recovery Plan Progress Updates	Key Decision	Public	Terry Collier, Deputy Chief Executive
Audit Committee 26 03 2026	Counter Fraud, Bribery and Corruption Strategy	Key Decision	Public	Linda Heron, Group Head - Corporate Governance, Monitoring Officer